**IMPORTANT**: The quality and completeness of the documentation submitted by the Applicant directly influences the time and cost of processing the Certification request. Incomplete applications will not be processed.

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| **EXPORTING TO SAUDI ARABIA:** Click to tick the boxes wherever applicable | | |
| SFDA Cosmetics Program | SFDA Food Program | Other |
| **Date of Application** | dd.mm.yyyy |  |

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| **Initial Check** | | | |
| The client has been licenced by TÜV AUSTRIA | Yes | No | Reference Number: |

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| **Type of Application** | | | | |
| **Program Name** | **New** | **Renewal** | **Revision** | **Reference Number** |
| SFDA Product Certification P-CoC |  |  |  |  |
| SFDA Shipment Certification S-CoC |  |  |  |  |

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| **Applicant Type** | | | | | | | | | | | | | | | |
| ☐ | Authorized Dealer/ Distributor | | ☐ | Exporter | ☐ | Manufacturer | | | ☐ | | Importer | | ☐ | Other: | |
| **Trade Parties** | | | | | | | | | | | | | | | |
| **Seller (Exporter)** | |  | | | | | **Buyer (Importer)** | | | | |  | | | |
| **Address** | |  | | | | | **Address** | | | | |  | | | |
| **Commercial Registration No.:** | | | | |  | | | |
|  | | | | | | | | **Registered in SFDA:** | | | | ☐ Yes | | | ☐ No |
| **Telephone** | |  | | | | | | **Telephone** | |  | | | | | |
| **Mobil** | |  | | | | | | **Mobil** | |  | | | | | |
| **Email** | |  | | | | | | **Email** | |  | | | | | |
| **Contact name** | |  | | | | | | **Contact name** | |  | | | | | |
| **Manufacturer Details (If deferent than seller)** | | | | | | | | | | | | | | | |
| **Manufacturer Name** | |  | | | | | | **Address** | |  | | | | | |
| **Telephone** | |  | | | | | | **Mobil** | |  | | | | | |
| **Email** | |  | | | | | | **Contact name** | |  | | | | | |

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| **Product & Delivery Information (only applicable for S-CoC)** | | | | | | | | | | |
| Goods Description: *Please complete attached Declaration of Conformity (attached in annexes)* | | | | | | | | | | |
| Type of delivery: | Total | | Partial | | | Number of Tracks / Trailer | | |  | |
| Goods conditions: | New | Second Hand (used) | | | Assembled | | Partially assembled | | | Disassembled |
| Shipment method: | Air | Sea | | | Road | | Multimodal | | | Other: |
| Packing details: | | | | FCL: | | x20” FCL | | x40” FCL | | |
| LCL | | Bulk | | General Cargo/Conventional | | |
| Invoice Number: | | | | Invoice Date: | | | | | | |

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| **Factory Assessment / Inspection (only applicable for S-CoC)** | | | |
| Factory Assessment/  Inspection Date |  | Place of Factory Assessment/Inspection  (Company Name and Address) | |
| Expected Shipment Date |  |  | |
| Port of Loading |  | Telephone / Mobile |  |
| Port of Discharge |  | Contact Name |  |
| Email |  |

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| **Clearance Requirements (Food)** | | | | | | |
| Import permit (for poultry and poultry products, fish and aquatic products of animal origin and table egg and its products.) | ☐ | Yes | ☐ | No | ☐ | NA |

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| **Documents Attached to this Application[[1]](#footnote-1)** | | | | | | | | | |
| ☐ | SFDA Registration/Licence | ☐ | Photographs of Products | ☐ | PIF (Product Information File) | ☐ | HALAL Certificate | ☐ | Halal Slaughtering Certificate |
| ☐ | Proforma Invoice / Invoice | ☐ | Test Reports | ☐ | Product Photos | ☐ | Packing List | ☐ | Ingredients List |
| ☐ | Health Certificate | ☐ | Phytosanitary Certificate | ☐ | ISO Certificate (e.g. ISO 22000, HACCAP, ISO 22716.etc.) | ☐ | **MSDS** | ☐ Others | |

Please complete the above information the same as the declaration of conformity; the completed forms and the required documents should be returned to TÜV AUSTRIA by email or by fax.

TÜV AUSTRIA remains available to provide additional information about the Product Certification.

TÜV AUSTRIA’s General Terms and Conditions of Product Certification[[2]](#footnote-2) fully apply to this form and all related services performed.

# Declaration of Conformity

Applicant Name:

Address:

We hereby confirm that the information provided herein for the purpose of obtaining Product(s) certification document is accurate and complete in all respects to the best of my/our knowledge, and the product(s) is complied with SFDA regulations / standards.

We have read and fully comprehend the Terms and Conditions which confirm my/our acceptance of these **Terms and Conditions for obtaining the Product(s) Certification** document.

We have read and fully understood the **“Certification Agreement for Product Certification Services”** which is available here and hereby confirm my/our acceptance of these Terms and Conditions for obtaining the certification document.

Also you can find the template from below link; <https://docs.google.com/spreadsheets/d/1tXxg45BJwlOxagE36hSbHu9Too8Jwq0B/edit?usp=sharing&ouid=107136160656250786177&rtpof=true&sd=true>

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| **Item #** | **HS code** | **Product Name / Description** | **SFDA registration #** | **Country of Origin** | **Brand** | **Quantity** | **Batch** |
| **1** |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |

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| --- | --- | --- |
| **Name and Position** | **Signature and Stamp** | **Date of Declaration** |
| / | beyaz, tasarım içeren bir resim  Açıklama otomatik olarak oluşturuldu | dd.mm.yyyy |

1. Please attached related records with this application [↑](#footnote-ref-1)
2. Note: The execution of our services is governed by TÜV AUSTRIA’s Terms & Conditions of Business for Product Certification available on our website as well as on the reverse side of our certificates In general, all imported goods may be subjected to or randomly selected for a secondary inspection and testing for both security and trade compliance purposes at the Customs territory. TÜV AUSTRIA performs the evaluation of conformity based on the nature of products and a random sampling and testing of limited parameters through risk assessment approach, where applicable. Thus, by signing this request form, you confirm that you are aware of the customs legislations and regulatory requirements governing the import of your products into the destination country. TÜV AUSTRIA reserves the right to charge you additional fees for re-inspection in the event of the following: Abortive / Rejected inspections / Cancellation of inspection less than 24 hours prior the scheduled visit / Inspections in 2 or more locations. Please note that Applicants are not advised to ship the goods to its destination for any Verification of Conformity programme without obtaining final conformity certificate(s) from TÜV AUSTRIA. In case the applicant ships the goods without satisfactory results of factory assessment/inspection, testing and document review or prior to issuance of certificate(s) of conformity, then the applicant will be liable for any claim, delay, demurrages or non-conformity arising from the goods at the destination. TÜV AUSTRIA will not be responsible or liable to pay and compensation, fines or claim amount to the Exporter or Importer in these situations. [↑](#footnote-ref-2)